



# Scientific Poster Order Form

## Order Information

To place an order for your scientific poster, input your contact information and select one of the print package options below. Once information has been input, email this completed form along with your PDF file(s) sized to the selected package size(s) to the on-site FedEx Office at \_\_\_\_\_.

When you arrive, you will be able to provide payment for, and pickup, your poster(s) at FedEx Office located at \_\_\_\_\_.

For questions, contact FedEx Office via email at \_\_\_\_\_

or phone at \_\_\_\_\_.

**NOTE: For security purposes payment information cannot be sent via email.**

## Contact Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Pickup Date: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

## Print Packages and Pricing

Print Package  
**A**

Print Package  
**B**

Print Package  
**C**

File Name	Print Package			Quantity	Unit Price	Line Total
	A	B	C			

**Order Total** (Pre-Tax)



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**SKU**

**Quantity**

**Unit Price**

**For FedEx Use Only**